

Passport[®] 4000 Small Business Edition (SBE)

Passport 4000 Small Business Edition (SBE) is a fully featured messaging system that delivers secure and track-able messages. Available in 2 and 4 line configurations, the system is aimed at the needs of smaller businesses or departments within larger organisations. The system allows working professionals to get fast, secure and accurate access to data in a cost effective, easy to use, simple to manage, centralised messaging solution.

Lower messaging costs

Passport 4000 SBE Messaging Server can deliver cost reductions in a number of ways including hardware rationalisation, infrastructure consolidation and lower call charges. The seamless integration of messages into an efficient communications system enables intelligent and automatic delivery of information to and from users, workgroups or workflows, whether they are inside or outside your organisation, without user intervention.

Consolidation of messaging operations into a single robust messaging server reduces the number of distributed fax lines required and makes better use of retained lines. Savings are realised by removing expensive direct analogue exchange lines used by standalone fax machines and freeing up costly extensions on the in-house PBX. Most standalone fax machines are idle for the majority of the day but still use electricity and take up valuable office space; Passport 4000 SBE eliminates these costs and delivers further savings as no consumables are required.

In a Fax over IP (FoIP) installation the messaging server environment can be virtualised saving valuable computer room rack space and further consolidating communications over your IP network. Centralising fax traffic through Passport 4000 SBE over the network reduces IT management time associated with operating multiple fax implementations across the company. Tracking of inbound and outbound faxes and monitoring fax configuration anywhere on the network becomes a simple task.

Messaging interface

Passport 4000 SBE is available in 2 line and 4 line configurations utilising either traditional telephony or FoIP. With traditional telephony a physical fax card is located in the fax server platform and connects directly to analogue or digital telephone lines. With FoIP, the fax card is software based and connects to either an IP enabled telephone system or media Gateway via IP over the LAN/WAN. In this case the entire fax server consists of software which means it can be implemented in a virtual environment.

Message communications

Personal Communications Centre (PCC) is the main Passport 4000 SBE user application used for preparation, sending, tracking and receiving of messages. PCC, which is Windows[®] operating system compliant, communicates directly with Passport 4000 SBE, avoiding any email latencies, storage problems and audit compliance issues.

Key Benefits

- Fast, track-able and secure document distribution
- Reduce costs through virtualization
- Message-enable users at their desks for improved efficiency
- Integrate back office and in-house applications for greater control
- Meet business and regulatory compliance



Passport 4000 SBE Personal Communications Centre is used for all messaging functions

The PCC provides users with the ability to conveniently send and receive faxes from within their familiar email interface, such as Microsoft Outlook and Lotus Notes. Received faxes can be routed directly to the recipient's desktop saving time in retrieving them from group fax machines and ensuring that the fax actually gets to the intended person. Inbound faxes can be annotated with a range of tools and rubber stamps before being saved to file, printed or forwarded. Departmental folders and sub folders can be created so that received faxes can be moved and stored in logical locations accessible by the entire department.

Message-enable back office systems and in-house applications

Production and on demand faxing from back office systems and applications can be achieved very easily by interfacing those systems with Passport 4000 SBE through the built in SMTP interface. For systems that do not have SMTP functionality or if a more sophisticated interface is required then the Passport Message Objects COM API provides programmers with a method of building messaging functionality into those systems.

Messaging distribution

Received faxes can be automatically distributed directly to users or groups of users whether using their email client or the PCC. This is performed either via DID routing based on the number to which the inbound fax was sent or line routing where all faxes received on a particular fax line are routed to the same user or group of users. Certain businesses may like to have a combination of routing setup where faxes for certain individuals are routed automatically and faxes received on the main fax number are routed to reception for manual electronic distribution. Electronic distribution saves time, improves service to customers, avoids lost documents and enhances security.

The compliance challenge

The regulatory environment in which many organisations operate has become far more rigorous over recent years. And it's not just public companies which are subject to compliance requirements. Legal requirements under codes such as Sarbanes-Oxley, HIPAA, ITK, the UK Data Protection Act and Basel II compel many companies to follow a complex set of procedures for monitoring, logging and tracing transmitted documents.

As a result, organisations must ensure that all communications, including those through fax machines, are monitored and that the information transmitted is documented and archived. Passport 4000 SBE allows you to meet all current compliance requirements through seamlessly integrating fax and messaging into your broader communications environment. By monitoring and logging all incoming and outgoing documents you are able to fulfil your compliance obligations.

Please see the Passport 4000 SBE data sheet for further information and minimum system requirements.





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